

ST. MARY'S ELEMENTARY SCHOOL  
2 St. Mary's Hill  
Lancaster, NY 14086-2033  
www.smeschool.com



*"...visible examples of Gospel living"*

## **St. Mary's Elementary School Tuition Assistance Program 2021-2022 Application Instructions**

A donation from The Galasso Foundation provides funding for tuition assistance. In the administration of this funding, SME wishes to extend the sincere goodwill of the donor to anyone who is in need of assistance. This is done humbly, and with respect, in keeping with our mission of living out the Gospel values, especially of serving one another. We are all members of the Body of Christ, and as such, SME wishes to promote a level of community allowing both independence and interdependence. When we are able to give support to others, we do so. When we are in need, we accept the help that others give us. All of this is done with the realization that all we each have and call our own is really a gift.

Given these resources, the following guidelines will be used to establish the determination of tuition assistance:

1. St. Mary's Elementary School families with students attending K - 8 may apply for tuition assistance. Tuition assistance is not available for students in the Pre-K program.
2. A letter must be written stating why assistance is needed, what can presently be afforded, and the duration assistance is needed during the current tuition year.
3. The Monthly Family Expense Report must be filled out in its entirety and submitted with all supporting budget item documentation as shown on the monthly family expense report. In addition, a copy of your 2020 income tax report, (2) most recent pay stubs and current bank statements must be included.
5. All required documentation must be submitted in a sealed envelope to the attention of Nancy Jezuit, Director of Student Affairs. You will be notified of decision after an award determination has been made. Incomplete submissions will result in a delay of an award decision. Consideration is made upon receipt of all required items per the application instructions. Please contact the tuition office at 683-2112 ext.121 or at [jezuitn@smeschool.com](mailto:jezuitn@smeschool.com) for further information.

Tuition Assistance Request  
(confidential material)  
Monthly Family Expense Report

Name (please print): \_\_\_\_\_

Budget Item	Monthly Expense
Cable	\$
Car Insurance	\$
Car Payment	\$
Checking Account	\$
Clothing	\$
Dining	\$
Educational	\$
Electric	\$
Entertainment	\$
Gas	\$
Health Insurance	\$
Homeowners Insurance	\$
Internet	\$
Landline	\$
Life Insurance	\$
Medical/Dental	\$
Mobil	\$
Savings Account	\$
Travel	\$
Water	\$
<b>Other (please describe on back):</b>	<b>\$</b>
<b>Total Expenses:</b>	<b>\$</b>

HEAP Eligibility (Select):	Yes
	No

SNAP Eligibility (Select):	Yes

Signature: \_\_\_\_\_ Date: \_\_\_\_\_